

## PROCEEDINGS

A meeting of the Lancaster City Council was held in the Town Hall, Morecambe, at 6.00 p.m. on Wednesday, 27 February 2019, when the following Members were present:-

Andrew Kay (Mayor)	June Ashworth
Jon Barry	Stuart Bateson
Amara Betts-Patel	Alan Biddulph
Eileen Blamire	Carla Brayshaw
Dave Brookes	Tracy Brown
Abbott Bryning	Nathan Burns
Susie Charles	Darren Clifford
Ian Clift	Sheila Denwood
Rob Devey	Charlie Edwards
Kevin Frea	Andrew Gardiner
Nigel Goodrich	Mel Guilding
Janet Hall	Tim Hamilton-Cox
Janice Hanson	Colin Hartley
Helen Helme	Brendan Hughes
Caroline Jackson	Joan Jackson
Ronnie Kershaw	Geoff Knight
James Leyshon	Roger Mace
Terrie Metcalfe	Rebecca Novell
Jean Parr	Margaret Pattison
Robert Redfern	John Reynolds
Peter Rivet	Oliver Robinson
Ron Sands	Malcolm Thomas
Oscar Thynne	Andrew Warriner
David Whitaker	Anne Whitehead
John Wild	Nicholas Wilkinson
Peter Williamson	Phillippa Williamson
Peter Yates	

**124 APOLOGIES FOR ABSENCE**

Apologies for absence were received from the Deputy Mayor and Councillors Brett Cooper, Abi Mills, Jane Parkinson, Sylvia Rogerson, Elizabeth Scott and Susan Sykes.

**125 MINUTES**

The minutes of the meeting held on 30<sup>th</sup> January 2019 were considered for approval.

The Mayor informed Council that, immediately following the meeting in January, Councillor Edwards had informed the Deputy Monitoring Officer that he had forgotten to declare an interest in the Statement of Gambling Policy item, and had contributed to the debate and voted. The interest was in respect of his employment, where there was a gaming machine on the premises. The error will be recorded in the minutes of today's meeting. It should be noted that the policy statement was clearly carried and Councillor Edwards' vote would not have changed the resolution.

The minutes of the meeting held on 30 January 2019 were signed by the Mayor as a correct record.

**126 DECLARATIONS OF INTEREST**

Members advised of the following interests at this stage:

Councillor Hanson declared a prejudicial interest in relation to the Housing Revenue Account budget item as she had a close relative who occupied council housing. She would not take part in the debate or the voting. (Minute No. 137 refers.)

Councillor Mace declared a non-prejudicial interest in the revenue budget item as a committee member of the Friends of the City Museum. (Minute No. 131 refers.)

Councillor Barry declared a non-prejudicial interest in the Housing Revenue Account budget item as Chairman of the Marsh Community Centre, which received funding from the Council. (Minute No. 137 refers.)

Councillor Charles declared a non-prejudicial interest in the revenue budget as a patron of The Dukes theatre, which received grant funding from the Council. (Minute No. 131 refers.)

**127 ANNOUNCEMENTS - HONARARY ALDERMAN PAUL WOODRUFF**

The Mayor reported the sad passing of Honorary Alderman Paul Woodruff. Paul was elected to represent the Halton-with-Aughton ward in 1995 as an independent councillor and served until 2017 when he was made an Honorary Alderman. In 2011 he was the Mayor of the district with his wife Dee as his Mayoress.

Paul funeral would take place on Thursday 7<sup>th</sup> March at 12.30pm at Beetham Crematorium followed by refreshments at the Scarthwaite Hotel.

**Members stood in a minute's silence in his memory.**

**128 ANNOUNCEMENT - CHARITY QUIZ NIGHT**

The Mayor informed Councillors that he would be holding a Charity Quiz night on Friday 29<sup>th</sup> March at Lancaster Town Hall commencing at 7.00pm. Tickets were on sale priced £6.50 from the Mayor's office, which would include a hotpot supper.

The Mayor told Members that he intended to re-order the agenda to take the deferred items on the Property Investment Strategy and the Investment Governance Framework after the Capital Programme Report and before the Treasury Management report, as this was the most logical order for dealing with all the budget-related items.

**129 QUESTIONS FROM THE PUBLIC UNDER COUNCIL PROCEDURE RULE 11**

The Mayor advised that no questions had been received from members of the public in accordance with the provisions of Council Procedure Rule 11.

**130 PETITIONS AND ADDRESSES**

Mr. Robin Ashcroft addressed Council about the King's Own Royal Regiment collection in Lancaster City Museum. A copy of his address had been previously circulated.

The appropriate Cabinet Member, Councillor Clifford, thanked Mr Ashcroft for presenting such a positive address to Councillors about the City Museum.

**131 BUDGET FRAMEWORK 2019 TO 2023 REVENUE BUDGET 2019/20**

The Mayor asked Councillors whether there was any wish to suspend Council procedure Rule 17.4 to allow extended budget speeches for Group Leaders and proposers of the motion and any amendments. No request to suspend the rule was received.

Councillors were reminded that recommendations (1) to (3) of the report were 'budget decisions' within the terms of regulations and Procedure Rule 19.7 of the Constitution, which required a recorded vote to be taken. Consequently he would be asking for a recorded vote for those matters.

Before presenting the Cabinet report, Councillor Whitehead declared a non-prejudicial interest as a Patron of The Dukes theatre, which received grant funding from the Council. She then put forward Cabinet's final budget proposals to allow the Council to complete its revenue budget setting for 2019/20. The proposals were as set out in the report, with the addition of an inflation increase to grants made to voluntary and arts sector organisations. The cost of this, approximately £10,000, would be met from reserves, and would have no impact on the General Fund Revenue Budget figure which Council was being asked to approve.

There were a number of questions from Councillors, which Councillor Whitehead, Councillor Warriner and the Interim Head of Finance/Section 151 Officer responded to. Councillor Warriner agreed to supply a written answer to Councillors to a question asked by Councillor Thynne about how funding for homelessness was being spent.

Councillor Whitehead, seconded by Councillor Blamire, proposed the recommendations as set out in the report:-

- "(1) That the General Fund Revenue Budget of £15.937m for 2019/20 be approved, resulting in a Council Tax Requirement of £9.396m, excluding parish precepts, and a Band D basic City Council tax rate of £226.95.

- (2) That the supporting General Fund Revenue Budget proposals be approved, as summarised at Appendices 1 and 2 of the report and that an inflation increase for 2019/20 be applied to Council grants to voluntary and arts sector organisations, the cost of this to be met from reserves.
- (3) That the Reserves Strategy be approved, as set out at Appendix 4 of the report.
- (4) That Council notes the Section 151 Officer's advice regarding robustness of budget estimates, the adequacy of reserves and balances, specifically the advice that the minimum level of balances be increased to £2m (an increase of £0.5m), to provide for added uncertainty.
- (5) That the budget transfer (virements and carry forwards) limits be approved as set out in Appendix 5 of the report."

An amendment from the Green Group was proposed by Councillor Hamilton-Cox and seconded by Councillor Barry:-

"Council to use an electricity supplier with a much lower carbon footprint than npower. Allow up to 10% of current electricity costs. Money to be taken from reserves and from an energy-saving initiative during 2019/20."

Debate followed on this amendment, before a vote was taken and the amendment was clearly lost.

Councillor Hamilton-Cox then proposed another amendment, seconded by Councillor Barry:-

"Council asks that the study into rationalising the Council's premises is given the highest priority to make savings in the 2020/21 budget."

This amendment was debated before the Mayor called for a vote. The amendment was clearly lost.

A final Green Group amendment was proposed by Councillor Caroline Jackson, seconded by Councillor Barry:-

"Council to increase the local spend to 20%."

This amendment was debated and put to the vote. With 20 Councillor voting 'for', 32 'against' and no abstentions, the amendment was lost.

Councillor Edwards then proposed an amendment, by way of an addendum to the proposals:-

"That the new Public Health Project Co-ordinator be provided with a £6,600 seed fund to provide support for homeless people."

Councillor Thynne seconded the amendment, which was clearly lost when put the vote.

After a lengthy debate on the budget proposals, the Mayor called for a recorded vote on proposition (1).

Votes were recorded as follows:

For:

Councillors Barry, Betts-Patel, Biddulph, Blamire, Brayshaw, Brookes, Brown, Bryning, Burns, Clifford, Clift, Denwood, Devey, Frea, Hall, Hamilton-Cox, Hanson, Hartley, Hughes, Caroline Jackson, Kay, Kershaw, Leyshon, Metcalfe, Parr, Pattison, Redfern, Reynolds, Rivet, Robinson, Sands, Thynne, Warriner, Whitaker, Whitehead and Wilkinson. (36)

Against:

Councillors Bateson, Charles, Edwards, Goodrich, Guilding, Helme, Joan Jackson, Mace, Thomas, Wild, Peter Williamson, Philippa Williamson and Yates. (13)

Abstentions:

Councillors Ashworth, Knight and Novell. (3)

Votes for proposition (2) were recorded as follows:

For:

Councillors Betts-Patel, Biddulph, Blamire, Brayshaw, Brown, Bryning, Burns, Clifford, Clift, Denwood, Devey, Frea, Hall, Hanson, Hartley, Hughes, Kay, Kershaw, Leyshon, Metcalfe, Parr, Pattison, Redfern, Reynolds, Rivet, Robinson, Sands, Thynne, Warriner, Whitaker and Whitehead. (31)

Against:

Councillors Bateson, Charles, Edwards, Goodrich, Guilding, Helme, Joan Jackson, Mace, Thomas, Wild, Peter Williamson, Philippa Williamson and Yates. (13)

Abstentions:

Councillors Ashworth, Barry, Brookes, Hamilton-Cox, Caroline Jackson, Knight, Novell and Wilkinson. (8)

Votes for proposition (3) were recorded as follows:

For:

Councillors Betts-Patel, Biddulph, Blamire, Brayshaw, Brown, Bryning, Burns, Clifford, Clift, Denwood, Devey, Frea, Hall, Hanson, Hartley, Hughes, Kay, Kershaw, Leyshon, Metcalfe, Parr, Pattison, Redfern, Reynolds, Rivet, Robinson, Sands, Warriner, Whitaker and Whitehead. (30)

Against:

Councillors Bateson, Charles, Edwards, Goodrich, Guilding, Hamilton-Cox, Helme, Joan Jackson, Mace, Thomas, Thynne, Wild, Peter Williamson, Philippa Williamson and Yates. (15)

Abstentions:

Councillors Ashworth, Barry, Brookes, Caroline Jackson, Knight, Novell and Wilkinson. (7)

With propositions (1), (2) and (3) dealt with, and all carried, the Mayor reminded Councillors that there was no necessity for a recorded vote for propositions (4) and (5). A show of hands was taken on both together. Propositions (4) and (5) were clearly carried.

***Resolved:***

- (1) That the General Fund Revenue Budget of £15.937m for 2019/20 be approved, resulting in a Council Tax Requirement of £9.396m, excluding parish precepts, and a Band D basic City Council tax rate of £226.95.
- (2) That the supporting General Fund Revenue Budget proposals be approved, as summarised at Appendices 1 and 2 of the report and that an inflation increase for 2019/20 be applied to Council grants to voluntary and arts sector organisations, the cost of this to be met from reserves.

- (3) That the Reserves Strategy be approved, as set out at Appendix 4 of the report.
- (4) That Council notes the Section 151 Officer's advice regarding robustness of budget estimates, the adequacy of reserves and balances, specifically the advice that the minimum level of balances be increased to £2m (an increase of £0.5m), to provide for added uncertainty.
- (5) That the budget transfer (virements and carry forwards) limits be approved as set out in Appendix 5 of the report.

***(Council adjourned at 8.05pm and re-convened at 8.20pm)***

**132 BUDGET FRAMEWORK 2019 TO 2023 CAPITAL STRATEGY AND CAPITAL PROGRAMME 2018/19 TO 2022/23**

Councillor Whitehead introduced the Budget Framework's Capital Strategy and Capital Programme report. Councillor Whitehead and the Interim Head of Finance/Section 151 Officer responded to Councillors' questions. It was noted that the first bullet point of paragraph 6.12 of the strategy, under the heading "Governance and Scrutiny", was to be removed.

Councillor Whitehead proposed, seconded by Councillor Bryning:

- "(1) That the General Fund Capital Programme, as set out in Appendix 1 of the report, be approved.
- (2) That the Capital Strategy, as set out in Appendix 2 of the report, but with the first bullet point of paragraph 6.12 removed, be approved."

Councillor Caroline Jackson, seconded by Councillor Hamilton-Cox, proposed an amendment:

"That a 'climate emergency' element is built into the scoring system for capital bids."

After debate, a vote was taken on the amendment, which was clearly lost.

Debate on Councillor Whitehead's proposition followed, which was carried by 33 votes to 14, and three abstentions, when put to the vote.

Councillor Mace requested that his individual vote be recorded in the minutes. Councillor Edwards made the same request. It is noted that Councillor Mace voted against the proposition, as did Councillor Edwards.

***Resolved:***

- (1) That the General Fund Capital Programme, as set out in Appendix 1 of the report, be approved, subject to a 'climate emergency' element being built into the scoring system for capital bids.
- (2) That the Capital Strategy, as set out in Appendix 2 of the report, but with the first bullet point of paragraph 6.12 removed, be approved.

**133 PROPERTY INVESTMENT STRATEGY**

Councillor Whitehead presented a draft Property Investment Strategy, deferred from the last meeting, to Council for approval. She responded to Members' questions and explained some amendments which had been made to the strategy in response to feedback received. These had been circulated at the start of the meeting and were:-

Page 5 – Paragraphs 2.2 and 2.3 “Corporate Asset Management Group” (CAMG) to be replaced with “Capital Strategy Group”.

Page 7 – Paragraph 4.9 ‘other’ category to be replaced with ‘Green or Alternative Investments’.

Page 8 – Inserted after Paragraph 4.20 as new Paragraph 4.21 (existing Paragraph 4.21 becomes 4.22):

“Lancaster City Council must consider how the proposed investment might improve the economic, social and environmental well-being of the Lancaster district area, and how, in conducting the process of investment, Lancaster City Council might act with a view to securing the economic, social and environmental improvement.”

Approval of the Strategy, with inclusion of the amendments set out above, was proposed by Councillor Whitehead, seconded by Councillor Hanson.

There was a lengthy debate about the Strategy. At the close of debate, the Mayor called for a vote, which was clearly carried. Councillor Mace asked that it be recorded in the minutes that he had abstained from voting.

***Resolved:***

That the draft Property Investment Strategy, subject to the amendments set out below, be approved.

Page 5 – Paragraphs 2.2 and 2.3 “Corporate Asset Management Group” (CAMG) to be replaced with “Capital Strategy Group”.

Page 7 – Paragraph 4.9 ‘other’ category to be replaced with ‘Green or Alternative Investments’.

Page 8 – Inserted after Paragraph 4.20 as new Paragraph 4.21 (existing Paragraph 4.21 becomes 4.22):

“Lancaster City Council must consider how the proposed investment might improve the economic, social and environmental well-being of the Lancaster district area, and how, in conducting the process of investment, Lancaster City Council might act with a view to securing the economic, social and environmental improvement.”

**134 PROPOSALS FOR THE GOVERNANCE ARRANGEMENTS FOR INVESTMENT DECISIONS**

Councillor Whitehead presented a Cabinet report providing proposals for the governance of investment decisions for Council to consider for approval. The item had been deferred from the January Council meeting and there were a number of change to the arrangements, which had been made in the interim as well as a revised draft process chart (Appendix B). A note of the changes and revised chart had been circulated at the start of

the meeting. The changes were:

Page 16 - To remove paragraph 1.2. References to 'commercial investment strategy' or 'investment strategy' should be changed to 'Property Investment Strategy'.

Page 17 – Remove paragraphs 2.5 and 2.6.

Page 18 – Remove paragraphs 4.2 and 4.3.

Page 19 – Legal implications – second sentence to be removed.

Page 23 – new Appendix B.

Regarding the paragraphs to be removed from pages 17 and 18, the sheet of amendments explained that these paragraphs were to be removed based on the latest discussions which were covered in the revised flow chart which showed that under the current constitution, all final decisions on property investments would be made at a Cabinet meeting, which followed on from a joint Cabinet/Scrutiny consideration of any final proposal.

The constitutional limits would be set on the recommendation of the Constitution Working Group which was due to meet for the final time on 28 February 2019 and recommend a new Constitution to Council on 13 March 2019.

Councillor Whitehead responded to questions from Members, before proposing the following recommendations:

- “(1) Council approves the delegation of investment decisions to the leader in accordance with the policy framework set out in the Medium Term Financial Strategy.
- (2) Council notes that there will be further changes to the Constitution to follow.
- (3) Council approves the principles and outline process in Appendix A to include the amendments detailed above, revised Appendix B, Appendix C and Appendix D.
- (4) Council requires Scrutiny Committee to consider and approve the detailed scrutiny process and recommend any changes to the procedure rules.
- (5) Council requires the Overview and Scrutiny Committee to consider a work programme to include i) review the effectiveness and outcomes of any individual decision ii) carry out a review of the investment portfolio. Such review to make any recommendations for improvement to the decision making or governance by January 2020.”

Councillor Hanson seconded the proposal.

There was debate on the proposition before a vote was taken and the proposition was clearly carried. Councillor Mace asked that it be recorded in the minutes that he had abstained from voting.

**Resolved:**

- (1) Council approves the delegation of investment decisions to the leader in accordance with the policy framework set out in the Medium Term Financial



Strategy.

- (2) Council notes that there will be further changes to the Constitution to follow.
- (3) Council approves the principles and outline process in Appendix A to include the amendments detailed above, revised Appendix B, Appendix C and Appendix D.
- (4) Council requires Scrutiny Committee to consider and approve the detailed scrutiny process and recommend any changes to the procedure rules.
- (5) Council requires the Overview and Scrutiny Committee to consider a work programme to include i) review the effectiveness and outcomes of any individual decision ii) carry out a review of the investment portfolio. Such review to make any recommendations for improvement to the decision making or governance by January 2020.

### **135 TREASURY MANAGEMENT STRATEGY 2019/20**

Councillor Whitehead introduced the Cabinet report setting out the 2019/20 treasury management framework for Council's approval.

There were questions from Councillors, which Councillor Whitehead responded to, before proposing:

"That the report be noted and that the Treasury Management Framework, and associated Prudential Indicators, as set out in Appendices 1-3 of the report, be approved."

Councillor Clifford seconded the proposition.

There was no debate and the proposition was clearly carried when put to the vote.

#### ***Resolved:***

That the report be noted and that the Treasury Management Framework, and associated Prudential Indicators, as set out in Appendices 1-3 of the report, be approved.

### **136 BUDGET FRAMEWORK 2019 TO 2023 MEDIUM TERM FINANCIAL STRATEGY UPDATE - 2019/20 TO 2023/24**

Council considered the Budget Framework Medium Term Financial Strategy (MTFS) update 2019/20 to 2023/24.

Councillor Whitehead presented the report, which provided a refresh of the MTFS. Councillors then asked a number of questions which Councillor Whitehead responded to.

The MTFS, as set out in Appendix 1 of the report, was proposed for approval by Councillor Whitehead, seconded by Councillor Clifford.

Debate followed before the Mayor called for a vote. Approval of the MTFS was clearly carried.

#### ***Resolved:***

That the Medium Term Financial Strategy, as set out in Appendix 1 of the report, be approved.

**137 HOUSING REVENUE ACCOUNT BUDGET FRAMEWORK 2019 TO 2023**

The Mayor informed Councillors that recommendations (1) to (4) of the report were 'budget decisions' within the terms of regulations and Procedure Rule 19.7 of the Constitution, which required a recorded vote to be taken. Consequently he would be calling for a recorded vote for those decisions.

Councillor Warriner then presented Cabinet's final budget proposals in relation to the Housing Revenue Account, to allow the Council to complete its budget setting for 2019/20 and update its financial strategy to 2023.

Members asked questions and Councillor Warriner responded, before proposing the recommendations in the report:

- (1) That Cabinet's recommendation to approve the council housing rent levels for 2019/20, as set in accordance with statutory requirements, be noted.
- (2) That the Housing Revenue Account budgets and future years' projections be approved, as set out in Appendix A of the report.
- (3) That the revenue growth proposals as set out at Appendix B of the report be approved.
- (4) That the minimum level of HRA unallocated balances be retained at £0.5M from 01 April 2019, and that the full Statement on Reserves and Balances as set out at Appendix C of the report be approved.
- (5) That the Council Housing Capital Programme be approved, as set out in Appendix D of the report.
- (6) That Council notes the Section 151 Officer's advice regarding robustness of budget estimates, the adequacy of reserves and balances and the affordability of borrowing.

Councillor Reynolds seconded the proposition.

An amendment, in the form of an additional point (7), was proposed by Councillor Hamilton-Cox, seconded by Councillor Barry:-

"Council congratulates the housing department on their retro-fitting of properties on the Vale Estate. Council asks that a report on this work be brought back to Cabinet and Budget and Performance committees with a view to rolling out further similar projects elsewhere in the district."

This was accepted as a friendly amendment by Councillor Warriner and his seconder.

There was debate on the proposition, complete with friendly amendment, before the Mayor called for a recorded vote on (1).

The votes were recorded as follows for (1):-

For:

Councillors Ashworth, Barry, Betts-Patel, Biddulph, Blamire, Brayshaw, Brookes, Brown, Bryning, Burns, Clifford, Cliff, Denwood, Devey, Frea, Hall, Hamilton-Cox, Hartley,

Hughes, Caroline Jackson, Kay, Kershaw, Knight, Leyshon, Metcalfe, Parr, Pattison, Redfern, Reynolds, Rivet, Robinson, Sands, Thynne, Warriner, Whitaker, and Whitehead. (36)

Against:

Councillors Charles, Guilding, Helme, Joan Jackson, Mace, Peter Williamson, Phillippa Williamson and Yates. (8)

No abstentions.

Recorded vote on (2) was as follows:-

For:

Councillors Ashworth, Barry, Betts-Patel, Biddulph, Blamire, Brayshaw, Brookes, Brown, Bryning, Burns, Clifford, Clift, Denwood, Devey, Frea, Hall, Hamilton-Cox, Hartley, Hughes, Caroline Jackson, Kay, Kershaw, Knight, Leyshon, Metcalfe, Parr, Pattison, Redfern, Reynolds, Rivet, Robinson, Sands, Thynne, Warriner, Whitaker, and Whitehead. (36)

Against:

Councillors Charles, Guilding, Helme, Joan Jackson, Mace, Peter Williamson, Phillippa Williamson and Yates. (8)

No abstentions.

The votes for (3) were recorded as follows:-

For:

Councillors Ashworth, Barry, Betts-Patel, Biddulph, Blamire, Brayshaw, Brookes, Brown, Bryning, Burns, Clifford, Clift, Denwood, Devey, Frea, Hall, Hamilton-Cox, Hartley, Hughes, Caroline Jackson, Kay, Kershaw, Knight, Leyshon, Metcalfe, Parr, Pattison, Redfern, Reynolds, Rivet, Robinson, Sands, Thynne, Warriner, Whitaker, and Whitehead. (36)

Against:

Councillors Charles, Guilding, Helme, Joan Jackson, Mace, Peter Williamson, Phillippa Williamson and Yates. (8)

No abstentions.

Recorded vote for (4) was as follows:-

For:

Councillors Ashworth, Barry, Betts-Patel, Biddulph, Blamire, Brayshaw, Brookes, Brown, Bryning, Burns, Clifford, Clift, Denwood, Devey, Frea, Hall, Hamilton-Cox, Hartley, Hughes, Caroline Jackson, Kay, Kershaw, Knight, Leyshon, Metcalfe, Parr, Pattison, Redfern, Reynolds, Rivet, Robinson, Sands, Thynne, Warriner, Whitaker, and Whitehead. (36)

Against:

Councillors Charles, Guilding, Helme, Joan Jackson, Mace, Peter Williamson, Phillippa Williamson and Yates. (8)

No abstentions.

With all four recorded votes clearly carried, the Mayor called for a show of hands for proposals (5) to (7), which were also clearly carried.

***(Councillor Hanson, having previously declared an interest,  
did not vote on any part of this item.)***

***Resolved:***

- (1) That Cabinet's recommendation to approve the council housing rent levels for 2019/20, as set in accordance with statutory requirements, be noted.
- (2) That the Housing Revenue Account budgets and future years' projections be approved, as set out in Appendix A of the report.
- (3) That the revenue growth proposals as set out at Appendix B of the report be approved.
- (4) That the minimum level of HRA unallocated balances be retained at £0.5M from 01 April 2019, and that the full Statement on Reserves and Balances as set out at Appendix C of the report be approved.
- (5) That the Council Housing Capital Programme be approved, as set out in Appendix D of the report.
- (6) That Council notes the Section 151 Officer's advice regarding robustness of budget estimates, the adequacy of reserves and balances and the affordability of borrowing.
- (7) Council congratulates the housing department on their retro-fitting of properties on the Vale Estate. Council asks that a report on this work be brought back to Cabinet and Budget and Performance committees with a view to rolling out further similar projects elsewhere in the district.

**138 PAY POLICY STATEMENT 2019-20**

Councillor Kershaw, Chairman of the Personnel Committee, presented a report of the Committee, to enable Council to consider a revised pay policy statement for 2019/2020 for approval by Council, as required by the Localism Act 2011.

Councillor Kershaw responded to questions from Members before proposing approval of the statement, seconded by Councillor Pattison.

There was a short debate, followed by a vote. Approval of the statement was carried unanimously.

***Resolved unanimously:***

That the pay policy statement for 2019/20 be approved.

**139 COUNCIL TAX 2019/20**

Council considered a report of the Interim Head of Financial Services to approve 2019/20 council tax rates for the district.

Approval of the recommendations, as set out in the report, was moved by Councillor Whitehead and seconded by Councillor Metcalfe.

There was no debate and the proposal was clearly carried when put to the vote.

**Resolved:**

- (1) That it be noted that, under delegated powers in accordance with section 84 of the Local Government Act 2003, the following amounts have been calculated for the year 2019/20, in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) made under section 33(5) of the Local Government Finance Act 1992 (the "Act"):
- (a) 41,400.00 being the amount of its council tax base for the whole district [item T in the formula in section 31B of the Act];
- (b) 16,984.24 being the amount of its council tax base for the non-parished part of the district; and
- (c)

<b>Parish</b>	<b>Tax Base</b>	<b>Parish</b>	<b>Tax Base</b>
Aldcliffe with Stodday	145.97	Nether Kellet	278.27
Arkholme-with-Cawood	172.27	Over Kellet	353.20
Bolton-le-Sands	1,680.02	Over Wyresdale	125.25
Borwick	88.49	Overton	357.06
Burrow-with-Burrow	104.27	Priest Hutton	92.59
Cantsfield	54.24	Quernmore	241.94
Carnforth	1,664.22	Roeburndale	21.04
Caton-with-Littledale	1,087.83	Scotforth	144.27
Cloughton	56.51	Silverdale	824.21
Cockerham	265.58	Slyne-with-Hest	1,309.86
Ellel	1,023.55	Tatham	215.94
Gressingham	84.83	Thurnham	239.29
Halton-with-Aughton	992.43	Tunstall	62.97
Heaton-with-Oxcliffe	668.08	Warton	869.06
Hornby-with-Farleton	344.76	Wennington	56.52
Ireby and Leck	114.80	Whittington	164.10
Melling-with-Wrayton	148.23	Wray-with-Botton	211.98
Middleton	211.79	Yealand Conyers	109.43
Morecambe Town Council	9,678.08	Yealand Redmayne	152.83

being the amounts of its council tax base for each parish within the district.

- (2) That in accordance with section 35 of the Local Government Finance Act 1992, it be noted that there are no expenses to be treated as the City Council's special expenses.
- (3) That the following amounts be now calculated by the City Council for the year 2019/20 in accordance with Sections 31 to 36 of the Act, as amended by the Localism Act 2011:
- (a) £129,028,450.61 being the aggregate of the amounts which the City Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by parish councils;
- (b) £118,969,407 being the aggregate of the amounts which the City Council estimates for the items set out in Section 31A(3) of the Act;
- (c) £10,059,043.61 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the City Council, in accordance with Section 31A(4) of the Act, as its council tax requirement for the year. [Item R in the formula in Section 31B of the Act];
- (d) £663,343.61 being the aggregate amount of all special items (parish precepts) referred to in Section 34(1) of the Act;

- (e) £9,395,700.00 being the council tax requirement for the Council's own purposes for 2019/20 (excluding parish precepts);
- (f) £242.97 being the amount at 3(c) above [Item R], all divided by the amount at 1(a) above [Item T], calculated by the City Council, in accordance with section 31B of the Act, as the basic amount of its council tax for the year (including parish precepts);
- (g) £226.95 being the amount at 3(f) above less the result given by dividing the amount at 3(d) above by the amount at 1(a) above, calculated by the City Council, in accordance with Section 34(2) of the Act, as the basic amount of its council tax for the year for dwellings in those parts of its district to which no parish precept relates.

(h)

<b>Parish</b>	<b>Tax Rate £</b>	<b>Parish</b>	<b>Tax Rate £</b>
Aldcliffe-with-Stodday	262.57	Nether Kellet	256.78
Arkholme-with-Cawood	247.21	Over Kellet	249.88
Bolton-le-Sands	246.87	Over Wyresdale	238.93
Borwick	238.25	Overton	255.49
Burrow-with-Burrow	241.34	Priest Hutton	259.35
Cantsfield	226.95	Quernmore	240.59
Carnforth	273.94	Roeburndale	226.95
Caton-with-Littledale	257.40	Scotforth	238.87
Claughton	226.95	Silverdale	268.15
Cockerham	256.32	Slyne-with-Hest	276.57
Ellel	254.93	Tatham	250.04
Gressingham	249.70	Thurnham	246.17
Halton-with-Aughton	263.39	Tunstall	306.35
Heaton-with-Oxcliffe	242.74	Warton	249.18
Hornby-with-Farleton	272.25	Wennington	290.95
Ireby and Leck	272.91	Whittington	252.51
Melling-with-Wrayton	299.81	Wray-with-Botton	268.65
Middleton	260.95	Yealand Conyers	251.20
Morecambe Town Council	246.54	Yealand Redmayne	262.94

being the amounts given by adding to the amount at 3(g) above the amounts of the parish precepts relating to dwellings in those parts of the district mentioned above, divided in each case by the relevant amount at 1(c) above, calculated by the City Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of the district to which parish precepts relate.

## (i) VALUATION BANDS

Area	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Non Parished Area	151.30	176.52	201.73	226.95	277.38	327.82	378.25	453.90
Aldcliffe-with-Stodday	175.05	204.22	233.40	262.57	320.92	379.27	437.62	525.14
Arkholme-with-Cawood	164.81	192.27	219.74	247.21	302.15	357.08	412.02	494.42
Bolton-le-Sands	164.58	192.01	219.44	246.87	301.73	356.59	411.45	493.74
Borwick	158.83	185.31	211.78	238.25	291.19	344.14	397.08	476.50
Burrow-with-Burrow	160.89	187.71	214.52	241.34	294.97	348.60	402.23	482.68
Cantsfield	151.30	176.52	201.73	226.95	277.38	327.82	378.25	453.90
Carnforth	182.63	213.06	243.50	273.94	334.82	395.69	456.57	547.88
Caton-with-Littledale	171.60	200.20	228.80	257.40	314.60	371.80	429.00	514.80
Claughton	151.30	176.52	201.73	226.95	277.38	327.82	378.25	453.90
Cockerham	170.88	199.36	227.84	256.32	313.28	370.24	427.20	512.64
Ellel	169.95	198.28	226.60	254.93	311.58	368.23	424.88	509.86
Gressingham	166.47	194.21	221.96	249.70	305.19	360.68	416.17	499.40
Halton-with-Aughton	175.59	204.86	234.12	263.39	321.92	380.45	438.98	526.78
Heaton-with-Oxcliffe	161.83	188.80	215.77	242.74	296.68	350.62	404.57	485.48
Hornby-with-Farleton	181.50	211.75	242.00	272.25	332.75	393.25	453.75	544.50
Ireby and Leck	181.94	212.26	242.59	272.91	333.56	394.20	454.85	545.82
Melling-with-Wrayton	199.87	233.19	266.50	299.81	366.43	433.06	499.68	599.62
Middleton	173.97	202.96	231.96	260.95	318.94	376.93	434.92	521.90
Morecambe	164.36	191.75	219.15	246.54	301.33	356.11	410.90	493.08
Nether Kellet	171.19	199.72	228.25	256.78	313.84	370.90	427.97	513.56
Over Kellet	166.59	194.35	222.12	249.88	305.41	360.94	416.47	499.76
Over Wyresdale	159.29	185.83	212.38	238.93	292.03	345.12	398.22	477.86
Overton	170.33	198.71	227.10	255.49	312.27	369.04	425.82	510.98
Priest Hutton	172.90	201.72	230.53	259.35	316.98	374.62	432.25	518.70
Quernmore	160.39	187.13	213.86	240.59	294.05	347.52	400.98	481.18
Roeburndale	151.30	176.52	201.73	226.95	277.38	327.82	378.25	453.90
Scotforth	159.25	185.79	212.33	238.87	291.95	345.03	398.12	477.74
Silverdale	178.77	208.56	238.36	268.15	327.74	387.33	446.92	536.30
Slyne-with-Hest	184.38	215.11	245.84	276.57	338.03	399.49	460.95	553.14
Tatham	166.69	194.48	222.26	250.04	305.60	361.17	416.73	500.08
Thurnham	164.11	191.47	218.82	246.17	300.87	355.58	410.28	492.34
Tunstall	204.23	238.27	272.31	306.35	374.43	442.51	510.58	612.70
Warton	166.12	193.81	221.49	249.18	304.55	359.93	415.30	498.36
Wennington	193.97	226.29	258.62	290.95	355.61	420.26	484.92	581.90
Whittington	168.34	196.40	224.45	252.51	308.62	364.74	420.85	505.02
Wray-with-Botton	179.10	208.95	238.80	268.65	328.35	388.05	447.75	537.30
Yealand Conyers	167.47	195.38	223.29	251.20	307.02	362.84	418.67	502.40
Yealand Redmayne	175.29	204.51	233.72	262.94	321.37	379.80	438.23	525.88

being the amounts given by multiplying the relevant amounts at 3(g) or 3(h) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the City Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- (4) That it be noted that for the year 2019/20 the Lancashire County Council, the Police and Crime Commissioner for Lancashire and the Lancashire Fire Authority have issued precepts to the City Council in accordance with Section 40 of the Act, for each category of the dwellings in the Council's area as indicated in the following table.

Valuation Band	Lancashire	Police & Crime	Lancashire Fire
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	<b>County Council £</b>	<b>Commissioner for Lancashire £</b>	<b>Authority £</b>
A	897.73	134.30	46.32
B	1,047.35	156.68	54.04
C	1,196.97	179.07	61.76
D	1,346.59	201.45	69.48
E	1,645.83	246.22	84.92
F	1,945.07	290.98	100.36
G	2,244.32	335.75	115.80
H	2,693.18	402.90	138.96

- (5) That having calculated the aggregate in each case of the amounts at 3(i) and 4 above, the City Council, in accordance with Sections 30 and 36 of the Act, hereby sets the aggregate amounts shown in the tables below as the amounts of council tax for 2019/20 for each part of its area for each of the categories of dwellings.

Area	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Non Parished Area	1,229.65	1,434.59	1,639.53	1,844.47	2,254.35	2,664.23	3,074.12	3,688.94
Aldcliffe-with-Stodday	1,253.40	1,462.29	1,671.20	1,880.09	2,297.89	2,715.68	3,133.49	3,760.18
Arkholme-with-Cawood	1,243.16	1,450.34	1,657.54	1,864.73	2,279.12	2,693.49	3,107.89	3,729.46
Bolton-le-Sands	1,242.93	1,450.08	1,657.24	1,864.39	2,278.70	2,693.00	3,107.32	3,728.78
Borwick	1,237.18	1,443.38	1,649.58	1,855.77	2,268.16	2,680.55	3,092.95	3,711.54
Burrow-with-Burrow	1,239.24	1,445.78	1,652.32	1,858.86	2,271.94	2,685.01	3,098.10	3,717.72
Cantsfield	1,229.65	1,434.59	1,639.53	1,844.47	2,254.35	2,664.23	3,074.12	3,688.94
Carnforth	1,260.98	1,471.13	1,681.30	1,891.46	2,311.79	2,732.10	3,152.44	3,782.92
Caton-with-Littledale	1,249.95	1,458.27	1,666.60	1,874.92	2,291.57	2,708.21	3,124.87	3,749.84
Claughton	1,229.65	1,434.59	1,639.53	1,844.47	2,254.35	2,664.23	3,074.12	3,688.94
Cockerham	1,249.23	1,457.43	1,665.64	1,873.84	2,290.25	2,706.65	3,123.07	3,747.68
Ellel	1,248.30	1,456.35	1,664.40	1,872.45	2,288.55	2,704.64	3,120.75	3,744.90
Gressingham	1,244.82	1,452.28	1,659.76	1,867.22	2,282.16	2,697.09	3,112.04	3,734.44
Halton-with-Aughton	1,253.94	1,462.93	1,671.92	1,880.91	2,298.89	2,716.86	3,134.85	3,761.82
Heaton-with-Oxcliffe	1,240.18	1,446.87	1,653.57	1,860.26	2,273.65	2,687.03	3,100.44	3,720.52
Hornby-with-Farleton	1,259.85	1,469.82	1,679.80	1,889.77	2,309.72	2,729.66	3,149.62	3,779.54
Ireby and Leck	1,260.29	1,470.33	1,680.39	1,890.43	2,310.53	2,730.61	3,150.72	3,780.86
Melling-with-Wrayton	1,278.22	1,491.26	1,704.30	1,917.33	2,343.40	2,769.47	3,195.55	3,834.66
Middleton	1,252.32	1,461.03	1,669.76	1,878.47	2,295.91	2,713.34	3,130.79	3,756.94
Morecambe	1,242.71	1,449.82	1,656.95	1,864.06	2,278.30	2,692.52	3,106.77	3,728.12
Nether Kellet	1,249.54	1,457.79	1,666.05	1,874.30	2,290.81	2,707.31	3,123.84	3,748.60
Over Kellet	1,244.94	1,452.42	1,659.92	1,867.40	2,282.38	2,697.35	3,112.34	3,734.80
Over Wyresdale	1,237.64	1,443.90	1,650.18	1,856.45	2,269.00	2,681.53	3,094.09	3,712.90
Overton	1,248.68	1,456.78	1,664.90	1,873.01	2,289.24	2,705.45	3,121.69	3,746.02
Priest Hutton	1,251.25	1,459.79	1,668.33	1,876.87	2,293.95	2,711.03	3,128.12	3,753.74
Quernmore	1,238.74	1,445.20	1,651.66	1,858.11	2,271.02	2,683.93	3,096.85	3,716.22
Roeburndale	1,229.65	1,434.59	1,639.53	1,844.47	2,254.35	2,664.23	3,074.12	3,688.94
Scotforth	1,237.60	1,443.86	1,650.13	1,856.39	2,268.92	2,681.44	3,093.99	3,712.78
Silverdale	1,257.12	1,466.63	1,676.16	1,885.67	2,304.71	2,723.74	3,142.79	3,771.34
Slyne-with-Hest	1,262.73	1,473.18	1,683.64	1,894.09	2,315.00	2,735.90	3,156.82	3,788.18
Tatham	1,245.04	1,452.55	1,660.06	1,867.56	2,282.57	2,697.58	3,112.60	3,735.12
Thurnham	1,242.46	1,449.54	1,656.62	1,863.69	2,277.84	2,691.99	3,106.15	3,727.38
Tunstall	1,282.58	1,496.34	1,710.11	1,923.87	2,351.40	2,778.92	3,206.45	3,847.74
Warton	1,244.47	1,451.88	1,659.29	1,866.70	2,281.52	2,696.34	3,111.17	3,733.40
Wennington	1,272.32	1,484.36	1,696.42	1,908.47	2,332.58	2,756.67	3,180.79	3,816.94
Whittington	1,246.69	1,454.47	1,662.25	1,870.03	2,285.59	2,701.15	3,116.72	3,740.06
Wray-with-Botton	1,257.45	1,467.02	1,676.60	1,886.17	2,305.32	2,724.46	3,143.62	3,772.34
Yealand Conyers	1,245.82	1,453.45	1,661.09	1,868.72	2,283.99	2,699.25	3,114.54	3,737.44
Yealand Redmayne	1,253.64	1,462.58	1,671.52	1,880.46	2,298.34	2,716.21	3,134.10	3,760.92

- (6) That it be determined that the City Council's basic amount of council tax for 2019/20 is not excessive, when compared with the principles approved under Section 52ZB of the Local Government Finance Act 1992 (as amended by the Localism Act 2011), and therefore the



City Council is not required to hold a local referendum.

#### **140 APPOINTMENTS AND CHANGES TO COMMITTEE MEMBERSHIP**

No appointments or changes to committee memberships were proposed.

#### **141 QUESTIONS UNDER COUNCIL PROCEDURE RULE 12**

The Mayor advised that two questions had been received by the Chief Executive in accordance with Council Procedure Rules. Both questions were from Councillor Hamilton-Cox to Councillor Whitehead and had been circulated.

The first question was:

“As at 1st January 2019, what is the number of (non-purpose-built) properties, and the number of bedrooms within those properties, in city council wards which claim exemption from council tax as student accommodation?”

Question two, and the supplementary were:

“As at 1<sup>st</sup> January 2019, what is the number of bedrooms in purpose-built student accommodation which claim exemption from council tax?”

“Has the city council received any information from Lancaster University, formally or informally, in the past 12 months which helps to identify the predicted supply and demand for additional student accommodation from September 2019 onwards, for the next five years?”

As it was late in the evening at this point, Councillor Hamilton-Cox agreed to receive written answers to his questions.

#### **142 MINUTES OF CABINET**

Council considered the Cabinet minutes of the meeting held on 15 February 2019.

##### ***Resolved:***

That the minutes be noted.

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Mayor

(The meeting finished at 10.45 p.m.)

**Any queries regarding these minutes,  
please contact Debbie Chambers, Democratic Services - telephone (01524) 582057 or email  
dchambers@lancaster.gov.uk**